

## **Society for Treatment of Autism Board of Directors Opportunity**

### **Director Role Description**

#### **Society for Treatment of Autism:**

Society for Treatment of Autism (STA) is a large Alberta-based registered charitable organization providing comprehensive treatment, educational and consulting services for people with Autism Spectrum Disorder (ASD) and their families. STA offers its services throughout Alberta and, other parts of the country, when requested.

STA is a comprehensive multi-disciplinary team of psychologists, behavioural consultants, speech and language pathologists, occupational therapists, teachers, early intervention therapists, behavioural therapists, adolescent and adult facilitators, program supervisors and managers. We provide a range of services across ages and across the autism spectrum. These include early intervention and school-based programs, residential support, and after-care, and adolescent and adult vocational, life skills training and counselling services.

We believe in people with autism and know the benefits that tested and scientifically proven supports and services can bring.

More information can be found on STA's website: <https://www.sta-ab.com>

#### **Role of a Director:**

##### **Collective Responsibilities of the Board:**

The Board fulfills its responsibilities through Oversight, Governance, and Education.

Oversight – The board oversees the management of the organization's finances, human resources, and strategic direction.

Governance – The board manages its processes for the best outcomes, including director recruitment and succession, director development, meeting and discussion design, and appointment and succession of the Executive Director.

Education – The board spends time learning about the organization, its key stakeholders, the environment in which it operates, the basics of autism, autism research and governance best practices.

## **Individual Responsibilities of a Director:**

To fulfill the board's collective responsibilities, individual board members are required to:

- Attend regular board meetings (4 per year) and committee meetings (2-4 per year).
- Prepare for board meetings in advance by reviewing the pre-distributed materials.
- Contribute to discussions and support the organization (both during and between formal meetings) especially where the director has specific knowledge or experience.
- Identify and disclose any potential conflicts of interest.
- Respect the confidentiality of organizational information.
- Serve on committees of the board and/or assist with special projects as requested by the Chair or Executive Director.
- Be an ambassador for STA and its mission in their day-to-day activities.
- Develop and maintain a level of understanding of NFP director roles and issues through self-study, courses, and/or networking.

## **Term of Service**

- 3 years (with the option of serving additional terms)

## **Average Time Commitment**

One board meeting (1-2 hours) and one committee meeting (1-2 hours) per quarter in addition to occasional special events.

## **Director Qualifications**

- Demonstrated breadth and depth of management and leadership experience
- Integrity and high ethical standards.
- Sufficient time to devote to the Board's business.
- Expertise and experience in one or more of the following areas:
  - Public Relations and Advocacy
  - Human Resources Management
  - Fund Development

## **How to Apply:**

If you are interested in joining the Board, please e-mail Elayne Robinson – Executive Assistant [robinsone@sta-ab.com](mailto:robinsone@sta-ab.com) with a brief statement of interest and resume.

## **Deadline to Apply for this Opportunity:**

November 15, 2021